

The Warren Family Buffet Style Dinner Party Menu

The Warren staff is looking forward to making your Party a pleasure for you and your Guests. To ensure your party or event is exactly as you wish, we have developed several food and beverage options from which you may choose. Our Family Style Menu is available for parties of 25 or more and can be a more economical way to serve your Guests a delicious meal. You are also welcome to offer passed or stationary appetizers from the Hors d'oeuvres Menu before or while your dinner buffet is open.

For daytime events or parties on Sunday, Monday or Tuesday evenings there is no rental fee, but we do have a minimum food and beverage expenditures depending on the length of your event. For other event times, if you are not a Member of The Warren, the rental fee depends on the size and time of your event. All prices include table linens, china, silver and linen napkins.

The Warren offers other specialty items such as floral design and décor, audio visual equipment, and several music options. If you have questions or suggestions, please do not hesitate to discuss them with our Event Coordinator. We are always open to special requests and working outside of the options listed below.

Finally, it is our desire to make your function as fabulous and fun for you as possible. To that end, we have prepared an Event Agreement so we can agree on all the details of your party ahead of time. Please review the Agreement and let us know if you have any questions. We look forward to working with you on your party.

Sincerely,

Kristi Warren Evans Owner

> Club: 818 N. Highland Avenue Atlanta, GA 30306 | 404-475-1991 Offices: 680A Drewry Street Atlanta, GA 30306 | 404-789-3999 www.TheWarrenCityClub.com

Hors d'oeurvres Menu

The minimum order size per item is 15 people, unless otherwise specified. **\$3 Per Person Per Item*:** Warm Goat Cheese & Artichoke Dip with Crispy Tortillas Cucumber Cream Cheese Canapés Creamy Hummus with Pita Chips Warren Wings w/ Buffalo or honey BBQ sauce and Ranch or Blue Cheese Crispy Chicken Fingers served with your choice of barbecue sauce, honey mustard or ranch dressing Breaded Tropical Jerk Chicken Skewers with Sweet and Spicy Chili Sauce Grilled Chicken Skewers with a Thai Peanut Sauce Pimento Cheese & Bacon Canapés Italian Meatballs with Spicy Marinara Sauce

\$5 Per Person Per Item*:

Vegetarian Egg Rolls With sweet and spicy Hoisin Sauce California Rolls Goat Cheese & Zucchini Tartlets Artisan Cheese and Seasonal Fruit Platter (a selection of cheeses with mixed crackers) Bite Sized Sweet Potato, Bacon & Blue Cheese Pies Fried Calamari with choice of Ponzu Sauce, Marinara or Chipotle Aioli Grilled or Fried Chicken Caesar Tortilla Wraps Miniature Pigs in a Blanket Pulled Pork with choice of Sauce, served with Yeast Rolls Grilled Flatbread topped with Sliced Prosciutto & Goat Cheese Miniature Pork Loin Panini with Romesco and Muenster Cheese Brie & Apple Honey Butter on Baguette with Orange Zest

\$7 Per Person Per Item*:

Stuffed Endive Leaves (vegetarian) Antipasto Platter (a selection of Italian cured meats, cheeses and olives with assorted crackers) Assorted Sushi Platter, serve with Ginger, Wasabi, and Soy Sauce Spicy Shrimp, Chorizo, and Cherry Tomato Skewers Smoked Salmon Flat Bread Crab and Horseradish stuffed Mushroom Caps Mini Crab Cakes served with a Key Lime Sauce Seared Ahi Skewers, Rolled with Mixed Greens and an Asian Dressing Sliced Pork Tenderloin Southern Style Baby Back Ribs Bistro Fillet Canapés Shredded Prime Rib in House Au Jus Warren Sliders with Goat Cheese and Red Pepper Aioli Grilled Flank Steak, Sliced and served with a Horseradish Mustard Sauce

\$9 Per Person Per Item*:

Traditional Jumbo Shrimp Cocktail Served with Horseradish Cocktail Sauce Bacon Wrapped Sea Scallops with a Rich Brandy Cream Sauce Grilled Buffalo Shrimp served with Ranch or Blue Cheese Coconut Breaded Shrimp served with sweet Thai Chili Sauce Beef Tenderloin with Horseradish Cream Tuna Poke "Nachos" on Fried Wontons Roasted Lamb Lollipops with a Balsamic Reduction

Family-style Buffet Menu

First, select a meat, then select one starch, two vegetables, one bread and one dessert choice.

The prices shown are for 25 Guests.

Meats (select one):

Beef Tenderloin for 25:	\$850*
Turkey and Gravy for 25:	\$700*
Baked Salmon for 25:	\$750*
Coca-Cola Glazed Spíral Ham for 25:	\$700*
Shrimp Etouffe (with grits as starch)	\$700
Southern Fried Chicken	\$425
Pulled Pork Bar BQ	\$500

Vegetables (select two):

Green Bean Casserole Broccoli Rice and Cheese Casserole Roasted Squash & Zucchini Honey Almond Green Beans Roasted Brussels Sprouts Grilled Asparagus Cole Slaw Broccoli Cheese Salad

Starches (Select one):

Broccoli Rice and Cheese Casserole Mashed Potatoes Au Gratin Potatoes Rice Pilaf with Mixed Vegetables Cornbread Stuffing Baked Macaroni and Cheese Oven Roasted Potatoes Potato Salad Cannellini Ragu with Cherry Tomatoes and Basil Additional sides available for \$75 each

Bread (select one):

Yeast Rolls Cornbread Buttermilk Biscuits

Dessert (select one):

Cheesecake Pecan Pie Krispy Kreme Donut Bread Pudding Chocolate Mousse Warm Carmel Chocolate Cake Apple Cobbler and Ice Cream

If you would like to include additional Meat options, you may choose from the following:

Additional Beef Tenderloin serves 12-15:\$325* (no additional sides included)Additional Ham serves 25:\$450* (no additional sides included)Additional Turkey serves 12-15:\$250* (no additional sides included)Additional Salmon serves 12-15:\$275* (no additional sides included)Additional Shrimp Etouffe - \$7 per person (no additional sides included)Additional Southern Fried Chicken - \$5 per person (no additional sides included)Additional Pulled Pork Bar BQ - \$7 per person (no additional sides included)

Additional sides are also available for \$75 each and serve 25.

Beverage Service

You may offer your Guests the following soft drinks at \$3 per Guest per meal service:

Lakehouse Mountain Blend Coffee Lakehouse Sundown Decaf Coffee Sweetened or Un-sweetened Iced Tea Coca-Cola Diet Coke Sprite Ginger Ale

You may offer your Guests offer the following additional non-alcoholic beverages, plus all soft drinks listed above at \$5 per Guest per meal service:

A variety of Mighty Leaf Hot Teas

Cranberry Juice

Pomegranate Juice

Grapefruit Juice

Orange Juice

Red Bull, Sugar fee Red Bull and Whynatte energy drinks are available for \$4 each.

You may offer your Guests an Open Bar based upon their consumption. Alternatively, you may elect to pre-pay for alcohol using the menus presented below.

Beer and Wine

(Includes all \$3 per person soft drinks listed above)*

\$22.00 per person for 2 hours; \$33 per person for 3 hours; \$44 per person for 4 hours

Be	:er**:	<u>Wíne**:</u>
Budweiser	Blue Moon	Bonny Doon Riesling
Bud Light	Heineken	Le Rime Pinot Grigio
Mich Ultra	Hoegaarden	Hera Vínho Verde
Coors Light	Newcastle	Montevína Chardonnay
Miller Light	Stella Artois	Mark West Pinot Noir
Amstel Light	Sweetwater 420	Conquista Malbec
		William Hill Cabernet Sauvignon

Additionally, you may choose from our extensive wine list. Selections will be offered at the listed bottle price.

** Specific brands of the wine varietal and beer styles may be substituted based on availability.

<u>Líquor:</u>

\$28.00 per person for 2 hours; \$40 per person for 3 hours; \$50 per person for 4 hours (Includes \$3 Soft Drinks, Beer and Wine from above)*

Pinnacle Vodka Van Gogh Gin Jack Daniels Bourbon Dewars Blended Scotch Cuervo Gold Tequila \$33 per person for 2 hours; \$46 per person for 3 hours; \$58 per person for 4 hours All \$3 Soft Drinks, Beer, Wine, & Liquors listed above, plus: Absolut Vodka Tanqueray Gin Makers Mark Crown Royal Whiskey Glenlivet 12 Year Single Malt Johnny Walker Red Patron XO

\$36 per person for 2 hours; \$52 per person for 3 hours; \$66 per person for 4 hours All \$3 Soft Drinks, Beer, Wine & Liquors listed above, plus:

> Grey Goose Vodka Ketel One Vodka Hangar One Vodka Bombay Sapphire Gin Woodford Reserve Bourbon Macallan 12 Year Single Malt Johnny Walker Black Patron Silver May include others as specified by Host

* 8% Sales Tax and 20% Service will be added to all charges.

Planning, Design and Decor Options

Our staff is available to work with you on your own unique party design. We offer several options for flowers, table dressing, candles, balloons, and other design elements. The following are starting points that can be discussed in further detailed in person. Hosts and Guests may take all flowers, balloons, and menus with them, unless otherwise specified. All other décor will remain with the Warren. We offer a 1 hour complimentary consultation and all other meetings and services will be billed at \$50 per hour.

Floral Design: Floral arrangements and table décor are available to match your unique color scheme and style. Elements may include simple to elaborate flower arrangements on your buffet, the bar, your dining and entrance tables, the entry staircase, fireplace mantels and in the restrooms; color coordinated buffet and/or table lines; candles; and specially designed menus.

Options vary widely, so pricing and design should be specifically discussed. The following is a limited list to begin the discussion:

Buffet Arrangements and Decor	\$150 and up
Seated Dinners Centerpieces and Decor	\$45 and up per table (minimum of 3)
Single arrangements	\$100 and up

Balloon Arrangements: We have several vendors; the following are a few suggestions:

- A balloon entrance: Helium filled balloons tied to line the entry staircase and a swarm of balloons at the top landing
- Designer balloon bouquets featuring various shapes, colors and styles.
- Simple balloon bouquets

Personalized Guests Cards: The Warren offers customized pre-printed Guests Cards to make your party an especially memorable event. These cards resemble the Warren Membership Cards but are personalized to your Event. **\$3 per card based on your design**

Rental and Set-up Fees

The following rental and set-up fees apply to all functions, unless otherwise specified:

<u>Rental Fees</u> - includes non-exclusive use of the space, unless specifically designated as exclusive:

Full Member	\$0
Dinner Member	\$0~\$300
Non-Member	\$500

Rental Fees are waived:

- Sundays from 10am 2pm while The Warren is open for Brunch.
- Sunday, Monday and Tuesday evenings with a minimum food and beverage expenditure of \$250 per hour*.
- Mondays Saturdays for parties ending by 5pm and with a minimum food & beverage expenditure of \$150 per hour*.

<u>Setup Fees</u> - includes black table linens and napkins, all service, plate, silver and glassware:

Less than 20 Guests	\$0
20 – 40 Guests	\$50
41 -60 Guests	\$100
61~80 Guests	\$150
81 – 99 Guests	\$200
100 - 125 Guests	\$2 <i>5</i> 0

126 - 150 Guests	\$300
Greater than 150 Guests	\$350
Other Fees:	
Ceremony Fee	\$200
Rehearsal Fee	\$200
Stage setup	\$150
Consultation Fees beyond the 1 st hour	\$50/hour
DJ Coordination Fee ~ if you wish to provide	
your own dj and equipment	\$200

<u>Equipment Rental</u> (a one-time delivery fee of \$85 will be applied to all rentals.):

60" tables	up to 6 at no charge;
	\$20 per table for additional tables
8' rectangle tables	\$20 per table
20" hi-boys	\$20 per table
White, Black or Rosewood Padded chairs	the 1 st 30 black padded chairs at no
charge, after that \$4 per chair	
Additional color linens are available at varying prices.	
Other rental items and prices available upon request.	

The Warren Event Agreement

Day of Week/Date:	Event Name:		
Host:	Contact #:	Email	:
Start Time: Er	nd Time: Any	specific area for party	
# of Guests anticipated:	# Guests Confi	rmed Date Co	nfirmed:
confirmed. A security d		d to hold date and is d	# will be assumed to be ue no later than 10 days Exp Date:
			ms Carving Stations
Menu:			
Beverage Service:O	pen Bar Beer & Win	e Cash Bar	
Selected/Restricted Bev	verages:		
Special Equipment Requ	uired:		
Other Specified Items:			
Floral Design:			

Cost Information

Food Service (Cost/Guest x # of Guests):	\$	
Beverage Service (Cost/Guest x # of Guests):	\$	
Cake Service (\$.50/Guest x # of Guests, minimum \$20):	\$	
Total Food & Beverage Service	\$	
+ 20% Service:	\$	
Flowers, Balloons and Decorations:	\$	
Equipment Rental:	\$	
+ 8% Sales Tax:	\$	
Setup Fee- Select one:	\$	
Less than 20 Guests	\$ 0.00	
20 to 40 Guests	\$ 50.00	
41 to 60 Guests	\$ 100.00	
61 to 80 Guests	\$ 150.00	
81 to 99 Guests	\$ 200.00	
100 to 125 Guests	\$ 250.00	
126 - 150 Guests	\$ 300.00	
Greater than 150 Guests	\$350.00	
Rental Fee- Select one:	\$	
Member Rental Fee	\$ 0.00	
Dinner Member Rental Fee	\$0.00 - \$300.00	
Non-Member Rental Fee	\$500.00	
Design Services (\$50/hour x # of hours)	\$	
Music Coordination (\$110.00/hour x # hours)	\$	
Doorman/Concierge (\$15/hour x # of hours)	\$	
Other:	\$	
Total:		\$
Less: Deposit		(\$)
Total Due at event		\$

Event Terms:

- 1. All Guests must be 21 years of age or older, unless otherwise approved by The Warren.
- 2. All Events are considered non-exclusive unless otherwise agreed upon herein.
- 3. For non-exclusive Events, a 50% deposit on all food or \$300, whichever is greater is required at time of booking to guarantee time, date and menu.
- 4. For exclusive Events, a 50% deposit on all food or \$1,000, whichever is greater is required at time of booking to guarantee date and time.
- 5. For non-exclusive events, the deposit becomes non-refundable thirty (30) days prior to the Event.
- 6. For exclusive events, the deposit becomes non-refundable one hundred and twenty (120) days prior to the Event.
- 7. Deposits for all December events are non-refundable from the time they are paid.
- 8. The remaining charges incurred by the Host are due at the conclusion of the Event.
- 9. The number of Guests must be confirmed by the Host 10 days in advance.
- 10. Should the number of the Guests go beyond the confirmed number the Host may be charged the per-person price plus 15% for any additional food required, plus tax and service.
- 11. All menus must be confirmed 10 days in advance of the Event. Additions and changes agreed to by The Warren after that point may carry a change fee of 10% of the cost of the items added or changed.
- 12. Except for exclusive events, the Host must submit a Guest List to The Warren 24 hours in advance.
- 13. The Warren must approve all changes, such as time of Event, number of Guests, and other event details, prior to the event. All expenses incurred due to the approved changes will be added to the final bill with tax and service added to the total.
- 14. In order to provide the highest quality products, all buffets will be open at the time the Host specifies prior to the Event, and will be closed no later than 2 hours after they are open. If the Host requests a delay in the opening of the buffet, we will attempt to comply and maintain the open buffet for 2 hours. The Warren cannot guarantee quality products if the buffet opening is delayed more than 30 minutes. However, under no circumstances will any buffet remain open past 10:00pm, unless The Warren has been reserved exclusively for the Event.
- 15. For all seated dinner, Hosts must specify the time Guests will be seated and served. Delays in seating Guests must be approved by The Warren and in no case will be delayed beyond 60 minutes. All delays beyond 15 minutes may carry a \$100 charge for every additional 15 minutes the seating is delayed (e.g. A 60 minute delay in seating will carry a \$300 delay charge.) In the case of a delay beyond 15 minutes, food quality cannot be guaranteed.
- 16. No food or beverage may be carried into The Warren and/or served unless expressly outlined in this Agreement.
- 17. All audio-visual equipment or recordings must be tested at least 24 hours prior to the event. Due to the time in setting up and testing audio visual presentations, audio visual requests made the day of the event may not be honored.

- 18. In most cases, the Club will be available to the Host one hour prior to event start time should the Host choose to decorate. All decorations must be approved by The Warren and confetti is specifically prohibited.
- 19. Should the event run beyond the allotted end time, a charge of \$1000.00 may be added to the final bill.
- 20. All music played at The Warren shall be determined solely by the Warren Management unless otherwise agreed upon and, under no circumstances will the Host have any influence over the music or volume level after 10:00pm.
- 21. The Host shall be responsible for the actions of their Guests and will assume responsibility for any damage done to The Warren's furniture, fixtures, and equipment, as well as the area surrounding the building.
- 22. The Host will not display any signs or advertising material without prior written consent from The Warren.
- 23. The Host and their Guests shall comply with the laws and ordinances, rules and regulations of all governmental authorities that have jurisdiction over the premises.
- 24. The Warren is not responsible for damage to the automobiles of any Hosts or Guests.
- 25. The Warren is not responsible for lost or stolen items. The Warren will not be held responsible for items left behind.

Approved, Acknowledged, And Accepted:

The Warren

Host

Date Updated 05/2013 Date